

# PRIVACY STATEMENT

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

Use of this website by you constitutes acceptance by you of this privacy policy ("Privacy Policy"). If you do not wish to accept this Privacy Policy, please leave this website immediately.

## PURPOSE

The purpose of this Privacy Policy is:

- To assure you that we recognise and fully respect the privacy and personal data of the visitors to this website; and
- To explain what personal information we collect from this website and how we ensure its best protection.

This Privacy Policy governs this website at [www.safetymattershse.org](http://www.safetymattershse.org) (referred to in this Privacy Policy as the "Website"), other sites the Website that may be linked are not covered by this Privacy Policy.

This Privacy Policy covers only information that is collected by the Safety Matters HSE from the Website. It does not cover information collected by any other website.

## DATA PROTECTION

Safety Matters HSE complies with the Data Protection Act 1998 (the "Act"). For the purposes of the Act and is the data controller and sole owner of the personal data collected on the Website.

Regent Park Studios under no circumstances sells; share or transfer this information except as set out in this Privacy Policy.

We use necessary industry procedures to keep personal data as safe and secure as possible and to protect against loss, unauthorised disclosure or access. Unfortunately, the transmission of information via the Internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to the Website; any transmission is at your own risk. Once we have received your information, we

will use strict procedures and security features to try to prevent unauthorised access.

The Act gives you the right to access details that we hold about you. Your right of access can be exercised in accordance with the Act. A small fee may be payable in respect of any access request. For more information please refer to our data protection policy

## **INFORMATION WE MAY COLLECT FROM YOU**

It is not necessary for you to register with us in order to access the Website. However we may collect some information from interactive features such as online surveys, contact and registration forms. The basic personal information about you, which we may collect and process is:

- Your name
- The activity you are applying for
- Your e-mail address
- Your user ID and password.

Depending on what you are registering for, additional information may be collected from you. We may also collect and process information provided by you at the time of posting material to the Website, as well as details of your visit to the Website (including, but not limited to, traffic data, location data, web blogs and other communication data), and the resources that you use. Further, if you contact us. We may also keep a record of that correspondence.

## **USES MADE OF THE INFORMATION**

We may use information held about you in the following ways:

- To ensure that content from the Website is presented in the most effective manner for you and for your computer.
- To allow you to participate in interactive features of our service, when you choose to do so.
- To notify you about changes to our service.

If you do not want us to use your data in this way, please update your details contact us at [mjs3@sky.com](mailto:mjs3@sky.com)

## **COOKIES**

We use limited cookies on our site and no important information is collected through it. We use Session/Persistent Cookies.

Transient cookie are erased when you close the Web browser. The session cookie is stored in temporary memory and is not retained after the browser is closed. Session cookies do not collect information from your computer. They typically will store information in the form of a session identification that does not personally identify the user.

Persistent cookie, or a stored cookie, a cookie that is stored on your hard drive until it expires (persistent cookies are set with expiration dates) or until you delete the cookie. Persistent cookies are used to collect identifying information about the user, such as Web surfing behavior or user preferences for a specific Web site.

## **CHANGING THE INFORMATION WE HOLD ABOUT YOU**

If you would like to change any information we hold about you that has been collected via use of this Website or want it to be removed from our database, you should contact us at [mjs3@sky.com](mailto:mjs3@sky.com)

## **THIRD PARTIES**

We do not supply your information to any third party for commercial purposes. The only reason for passing on information would be due to any legal requirement and you would be informed of this.

## **CONSENT**

By using the Website, you consent to the collection and use of your personal information in the manner set out above.

The Website may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

## **CHANGES TO PRIVACY POLICY**

The internet and data privacy best practice are both developing. We therefore reserve the right to revise this Privacy Policy at any time. If this Privacy Policy changes in any way, we will place an updated version on this page. Regularly reviewing this page ensures you are always aware of what information we collect, how we use it and under what circumstances, if any, we will share it with other parties.

**Martin Shenton**  
Health & Safety Consultant - Accident Investigation



Tel: 07976 213 812 - Email: [martin@safetymatters.org](mailto:martin@safetymatters.org) - Web: [safetymattershse.org](http://safetymattershse.org)